

City of New Castle Caucus Agenda

Monday February 19, 2024, at 6:00 pm

I. Opening Exercises

Call to Order
Pledge of Allegiance & Moment of Silence
Roll Call

II. Announcements

The minutes of the February 8, 2024, City Council meetings will be provided to you via email prior to the February 22, 2024, Council meeting for your review.

III. Presentations

- a. 4th Q 2023 Quarterly Reports (Department Heads)
- b. Farrell Park (DON Enterprises, Inc.)

IV. Public Comments

Public Comments must be related to items listed on the Caucus agenda and a form must be completed and submitted to the Mayor prior to the start of the meeting. Forms are in Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the Mayor in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

V. Planning Commission Reports

- a. Conditional Use Request: Gussie M. Walker Community Outreach located at 205 E. Reynolds Street and 1141 S. Mill Street

Public Hearing Date: _____ Time: _____

- b. Subdivision Request: Marie Irene Trimble and Raymond Magliocca located at 122 ½ N. Walnut Street and 122 N. Walnut Street

Public Hearing Date: _____ Time: _____

VI. Petitions to Vacate Streets, Alleys and/or Zoning Map Amendment Requests

- a. None

VII. Request to Bid

- a. Sale of Property Located on East Hillcrest Avenue; Parcel ID 02303300 (3 lots)
- b. Scrap Metal

VIII. Bids to Be Received and Opened

- a. None

IX. Bids Opened and Referred to Administration for Recommendation

- a. Super Pave Hot Mix; Contract No. 2024-01
 - i. Lindy Paving \$73.25 per ton, \$18,312.50 total (The 2023 per ton rate was \$74.60)
- b. Sale of Timber on City Property; Contract No. 2024-02
 - i. Troyer Forestry Management \$26,700 Total
 - ii. Mountain Run Forestry, LLC \$28,750 Total

X. Resolutions for Consideration

a. Zoning Board Member Appointment(s)

A resolution is needed to appoint Mr. Brian Ball (letter of interest attached) to an alternate position to replace Mr. Joseph who was appointed as a full-time member.

b. 2024-2025 JAG PCCD Grant

A resolution is needed to allow the city to submit a grant application for a maximum amount of \$250,000 over (2) years to purchase police equipment including new Taser 10's and other items. The grant application will be prepared and submitted by Mary Kosek.

c. Message Centers in Elm Street Area

Don Enterprises, Inc. is seeking permission via resolution to install (3) message centers (photo attached) for the Elm Street area at the corner of East Washington and Croton at the triangle owned by the New Castle Transit Authority, on Court Street across from the government center, and on a DON parcel at North Crawford and Erie Streets. DON is requesting to install them as an "official sign" without a permit, under section 1332.05 (d) (4) via ordinance 7903 passed 11-12-2009.

Purchase Requests

- i. I have attached the request for a resolution and a COSTAR for your review and consideration from Brian Heichel for a 2023 Ford 250 in the amount of \$59,402.00 from McCandless Ford to be paid from the 2024 CIP Funds. **NOTE: The CIP budget for this purchase is \$10,000 to be leased over a (5) year term, I have obtained financing quotes with the best rate offered from The Bancorp 3.63%, annual payment of \$12,966. The excess of \$2,966.00 will need to be funded from the sale of assets/vehicles from the Public Works Department.**

XI. Resolutions on the Table

- a. R-2023-178; Property Development and Lease Option Agreement with the United Way
Tabled at the 9/21/2023 City Council Meeting
- b. R-2023-208; Lease/Purchase of a 2023 Ford F-350 for the Parks and Recreation Department
Tabled at the 10/19/2023 City Council Meeting – This should be removed from the table and voted down since this truck has been sold.
- c. R-2023-034; Lease/Purchase of a 2023 Ford F-250 for the Parks and Recreation Department
Tabled at the 02/08/2024 City Council Meeting – This should be removed from the table and voted down since this truck has been sold.

XII. Ordinances for Consideration

- a. None

XIII. Ordinances on the Table; attached to caucus agenda for review.

- a. CB 2024-02; Planning and Zoning Code, Article 1329 (Conditional Use; City Church)
The public hearing is scheduled for February 19, 2024, at 5:30 pm. Before this ordinance can be acted on the enactment date must be advertised no more than 60 days or less than 7 days prior to passage.

XIV. Conditional Use Requests

- a. None

XV. For Discussion

- a. None

XVI. New Business

- a. None

XVII. Executive Session

- a. Personnel
 - i. None
- b. Pending and/or Threatened Litigation
 - i. Shenango China Site
 - ii. Update on Legal Matters
- c. Potential Contract and/or Negotiations
 - i. TOTUM Realty Advisors
- d. Sale/Lease of Property
 - i. None

UPCOMING MEETINGS

The Fire Pension Meeting is on THURSDAY February 8, 2024, at 5:50 pm.

The City Council Meeting is on THURSDAY February 22, 2024, at 6:00 pm.

There is a Public Hearing on MONDAY February 19, 2024, at 5:30 pm for amending and supplementing Part Thirteen – Planning and Zoning Code, ARTICLE 1329 (Conditional Uses – Church)