

City of New Castle Caucus Agenda

Monday March 18, 2024, at 6:00 pm

I. Opening Exercises

Call to Order
Pledge of Allegiance & Moment of Silence
Roll Call

II. Announcements

The minutes of the March 7, 2024, City Council meetings will be provided to you via email prior to the March 21, 2024, Council meeting for your review.

III. Presentations

a. None

IV. Public Comments

Public Comments must be related to items listed on the Caucus agenda and a form must be completed and submitted to the Mayor prior to the start of the meeting. Forms are in Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the Mayor in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

V. Planning Commission Reports

a. Land Development Plan of Keystone Compliance World

This requires action by resolution of City Council. If Council wishes to act on this land development plan at the March 21, 2024, Council meeting, a resolution will be prepared.

b. Conditional Use Request: Grooka Manufacturing LLC located at 1109 N. Croton Avenue

Meeting Date: _____ Time: _____

c. Subdivision Request of Asset Realty and Construction Group, Inc.: 306-310 Grove Street

Meeting Date: _____ Time: _____

VI. Petitions to Vacate Streets, Alleys and/or Zoning Map Amendment Requests

a. Naming of Unnamed Alley (Requested from Diane Coury Jacob)

VII. Request to Bid

a. 2024 City Demolitions
b. 2024 CDBG Demolitions

VIII. Bids to Be Received and Opened

- a. Apple Alley Vacant Parcel Improvement Project

IX. Bids Opened and Referred to Administration for Recommendation

- a. None

X. Resolutions for Consideration

a. Purchase Requests

- i. I have attached the requests for a resolution for your review and consideration from Chief Cumo as follows:
- Payment of \$94,280.79 for the 50% payment to VirTra for the new training simulator. This money will be taken from the Drug Forfeiture account and will be reimbursed in full, once the PCCD De-escalation Grant funds are disbursed.
 - Payment of \$1,500.00 to All Traffic Solutions for the 1-year software renewal used to operate the mobile traffic sign, which is used to deter speeding, promote upcoming events, and announce road closures. This payment will be made from the Police Equipment line item and then added into the Service Agreements line item in next year's budget.
 - Purchase of 3 new desktop computers from Compugig at a total cost of \$3,794.90. These new computers will be used to replace the aging computers used in the Police Report Room. This purchase will be paid out of the Police Computer Maintenance line item, which was budgeted at \$3,800.00 specifically for this purpose.
 - Purchase of a new Police K-9 dog and training costs. The K-9 cost is \$11,000.00, the K-9/Officer 5-week training cost is \$3,500.00, and the K-9 Farm Housing cost is \$500.00; for a total amount of \$15,000.00. This payment will be made using totally donated K-9 funds.
 - K-9 vehicle upfitting costs totaling \$9,525.00. The vehicle will be taken from our current fleet. This payment will be made using the City's designated K-9 funds.
- ii. I have attached the requests for a resolution for your review and consideration from Chief Kobbe as follows:
- Purchase of Motorola Minitor VI pagers for new hires from BearCom (Co-stars pricing) in the amount of \$2,182.00 and will be paid from the fire equipment line item.

XI. Resolutions on the Table

- a. R-2024-054; Authorizing the Administration to expend \$4,947.02 to upgrade Point of Sales System at the Sylvan Heights Golf Course.
Tabled at the 03/07/2024 Council Meeting

XII. Ordinances for Consideration

- a. None

XIII. Ordinances on the Table; attached to caucus agenda for review.

- a. CB 2024-02; Planning and Zoning Code, Article 1329 (Conditional Use; City Church)
The enactment date has been advertised, the Ordinance can be acted on at the March 21, 2024 Council Meeting.

XIV. Conditional Use Requests

- a. None

XV. For Discussion

- a. None

XVI. New Business

- a. Child Abuse Prevention Day Proclamation
- b. Summer Reading 2024 Proclamation

XVII. Executive Session

- a. Personnel
 - i. None
- b. Pending and/or Threatened Litigation
 - i. Conditional Use; City Church
- c. Potential Contract and/or Negotiations
 - i. None
- d. Sale/Lease of Property
 - i. None

UPCOMING MEETINGS

The City Council Meeting is on THURSDAY March 21, 2024, at 6:00 pm.