

City of New Castle Caucus Agenda

Monday July 8, 2024, at 6:00 pm

- Opening Exercises

- Call to Order
 - Pledge of Allegiance & Moment of Silence
 - Roll Call

- Announcements

- The minutes of the June 6, 2024, June 26, 2024, and July 2, 2024, City Council meetings will be provided to you via email prior to the July 11, 2024, Council meeting for your review.

- Presentations

- a. Potential Development of Gaston Park Area (Phil Gallo)
 - b. PA 250 Mural for the Courthouse (Kimberly Koller-Jones)
 - c. EZP Loan Consolidation (Ben Bush)

- Public Comments

- Public Comments must be related to items listed on the Caucus agenda and a form must be completed and submitted to the Mayor prior to the start of the meeting. Forms are in the Council Chambers for public access. Comments shall be limited to five minutes unless otherwise extended by the Mayor in cases where a reasonable opportunity to comment cannot be provided within six minutes given the complexity of the subject matter.

- Planning Commission Reports

- a. Conditional Use; 119 E. Washington Street (Metrovitalization)

- Public Meeting Date: _____ Time: _____

- Petitions to Vacate Streets, Alleys, Land Development and/or Zoning Map Amendment Requests

- a. Patrick Mastrangelo has submitted a petition to vacate a portion of Audley Avenue that runs between lot numbers 558A and 565 of Section 9 of the City of New Castle; Second Ward.

- Public Meeting Date: _____ Time: _____

- b. Land Development Plan of Asset Realty and Construction Group Inc.

- The land development plan must be recorded by July 17, 2024; requesting that the City authorizes the land development and requesting changes to the Stormwater Management Plan which was reviewed by RAR.*

- Request to Bid

- a. None

- Bids to Be Received and Opened

- a. Contract No. 2024-10; Apple Alley Pocket Park Construction

- Bids Opened and Referred to Administration for Recommendation

- a. None

- Resolutions for Consideration

- a. Repository Properties

Please see attached additional documentation.

- b. New Castle Transit Board Appointment

A resolution is needed to appoint Frank Villani to replace Richard Costello, who has resigned from the Board.

- c. Shade Tree Commission

A resolution is needed authorize the following residents to serve on the commission:

- Curt Savage
- Tommy Berardi
- Mike Calato
- Marco Bulisco
- Mary Burns

Randall Costello will serve as an advisor to the Commission.

- d. Section 504 Officer

A resolution is needed to authorize Chris Frye, Jr. as the Section 504 Officer for the City of New Castle.

- e. Fair Housing Resolution

A resolution is needed to adopt the Fair Housing Policy, as attached.

- f. Fireworks Festival

A resolution is needed to authorize that Italian Festival funds be allocated to this event in the amount of \$1,000.00.

- g. Addendum to the CBAs for Health Insurance Renewals

The Laborer's Local Union No. 964, Clerical and Public Works Addendums will be discussed at the meeting to be effective August 1, 2024.

- h. Purchase Requests
 - i. I have attached the requests for a resolution for your review and consideration from Chief Cumo as follows:
 - \$2,800.00 TOTAL for the sealcoating of the Grant Street impound lot to _____, which is the lowest of (3) verbal documented quotes. This will be paid from **Forfeiture Funds.**
 - \$6,160.30 TOTAL for the purchase of a 2021 Chevrolet Traverse for the detectives from _____. The total cost of the vehicle is \$28,660.30 but will with the trade in of (4) unmarked out of service vehicles the net price is \$6,160.30 be paid from **Forfeiture Funds.**
 - ii. I have attached the request from Brian Heichel for a resolution and for the services of Moore CDL Academy in the amount of \$1,600 to provide one-on-one training to obtain a Class B CDL. We have (1) employee that needs to obtain their CDL license (he currently has his permit) by the beginning of August to continue employment with the City. This will be paid from **PW CDL Fees 01.430.00.209.**
- Resolutions on the Table
 - i. R-2024-085; Approving Change Order No. 1, in the increased amount of \$8,600.00 to the Apple Alley Vacant Parcel Site Improvements Project – Contract No. 2024-03, with Graziani Construction, Inc.
- Ordinances for Consideration
 - a. Handicap Parking Space; 510 Logan Street
- Ordinances on the Table; attached to caucus agenda for review.
 - a. None
- Conditional Use Requests
 - a. Conditional Use; 319 N. Jefferson Street (Four Family Dwelling)
Public Hearing was held on 06/03/2024; Can be acted on at the 07/11/2024 City Council Meeting.
 - b. Conditional Use; 11-27 South Mill Street (City Church)
Public Hearing was held on 06/03/2024; Can be acted on at the 07/11/2024 City Council Meeting.
- For Discussion
 - a. Improvements to the Parking Garage

- New Business

- a. None

- Executive Session

- a. Personnel

- i. Police Promotion; John George to Sergeant
- ii. Police Promotion; Peter Mendicino to Corporal
- iii. Police Promotion; Nathaniel Miller to Corporal

- b. Pending and/or Threatened Litigation

- i. None

- c. Potential Contract and/or Negotiations

- i. Marketable Buildings and Real Estate within the City of New Castle (Brian Burick)

- d. Sale/Lease of Property

- i. None

UPCOMING MEETINGS

The City Council Meeting is on *THURSDAY July 11, 2024, at 6:00 pm.*